



NAGARJUNA OIL REFINERY LIMITED

Regd. Office: D.No 8-2-248, Nagarjuna Hills, Punjagutta, Hyderabad-500 082
Tel: 040-23357200 **Fax:** 040-23350247 **Email:** investorsnorl@nagarjunagroup.com
Website: www.norl.co.in **CIN:** L23200AP2010PLC071242

NOTICE TO MEMBERS

Notice is hereby given pursuant to Section 110 of the Companies Act, 2013 ("the Act") read with Rule 22 of the Companies (Management and Administration) Rules, 2014, by which the Company is seeking the consent of its Members for the Special Resolution mentioned in the Postal Ballot Notice dated November 8, 2016 dispatched (alongwith the Annual Report for the Financial Year 2015-16) to the Members alongwith the Postal Ballot Form as under:

- (a) through physical mode alongwith a self-addressed, postage pre-paid form at their registered address by permitted mode
- (b) through e-mail to the Members whose e-mail addresses are registered with the Company or Depository Participants.

The company has completed the said dispatch of Postal Ballot Notice alongwith Postal Ballot Form on November 26, 2016.

The Company is also providing e-voting facility to the Members to cast their vote by electronic means on the resolutions set forth in the Postal Ballot Notice through e-voting services provided by Central Depository Services (India) Limited (CDSL). The Members can vote through www.evotingindia.com.

The voting both through Postal Ballot and by electronic means shall commence from November 28, 2016 and shall end on December 28, 2016. Voting rights shall be reckoned on the paid up value of equity shares registered in the name of the Members as on the cut-off date, i.e. November 11, 2016. Members can opt for only one mode of voting i.e., either by physical Postal Ballot Form or e-voting.

Mr. CSS Krishna, Practicing Company Secretary of M/s KBG Associates has been appointed as the Scrutinizer for conducting the Postal Ballot and remote e-voting process. Duly completed Postal Ballot Form should reach the Scrutinizer not later than the close of working hours on December 28, 2016 (05:30 PM IST). All Postal Ballot Forms received after this date will be strictly treated as if the reply from such Members has not been received.

Members who require a duplicate copy of the Postal Ballot Form can obtain the same from the Registered Office of the Company at D.No.8-2-248, Nagarjuna Hills, Punjagutta, Hyderabad - 500082, India, or write to us at investorsnorl@nagarjunagroup.com requesting a physical copy of the same or alternatively download the same from the website of the Company www.norl.co.in and send the duly filled form to the Scrutinizer within the time prescribed.

The Scrutinizer will submit his Report to the Chairman of the Company after completion of the scrutiny and the results of postal ballot will be announced on December 29, 2016 at the Registered Office of the Company at Hyderabad.

In case of non-receipt of the Postal Ballot Form or for any query related thereto, the Members may contact the Company Secretary, Ms Ankita Mathur at mankita@nagarjunagroup.com or the Company's Registrar and Transfer Agent, M/s. XL Softech Systems Limited or send an email at investorsnorl@nagarjunagroup.com

By the order of the Board

Place : Hyderabad
Date : November 27, 2016

Sd/-
Ankita Mathur
Company Secretary